



# TOWNSITE

EVENTS + VENUES

by: **K1** Hospitality

# ABOUT

K1 Hospitality is a locally owned small business focused on customer service and attention to detail. Our most recent endeavors at Townsite in downtown Topeka feature two newly renovated event venues (Townsite Avenue Ballroom & Townsite 16) and multiple meeting spaces. K1 Hospitality also provides catering out of the Townsite kitchen for on-site events.

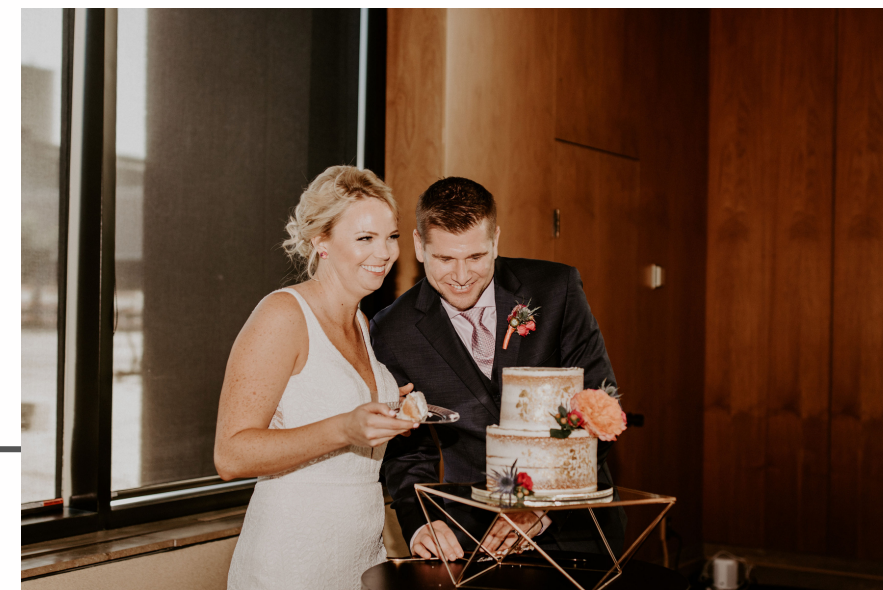
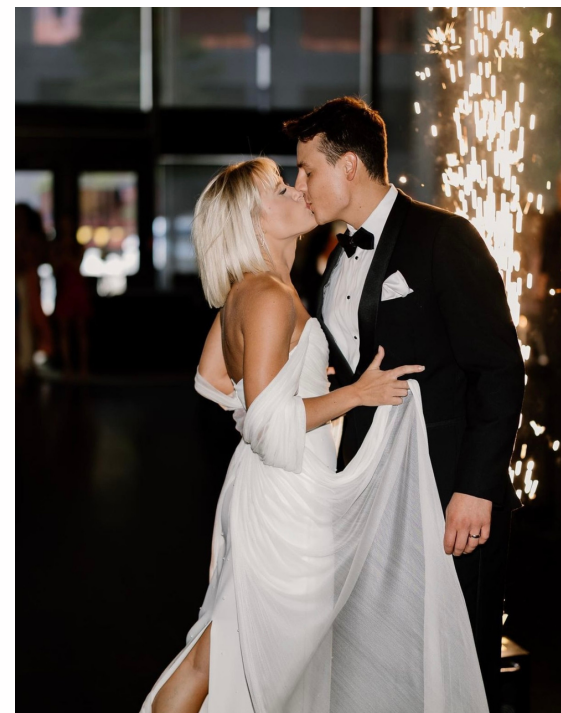


# VENUES

## **TOWNSITE** Avenue Ballroom

Townsite Avenue Ballroom is located on the 1st floor of Townsite Tower, in what was formerly the Bank of America lobby.

- Open floor plan
- Tall windows with a 6th & Kansas Avenue view
- Large men's and women's restrooms
- Color changing smart LED lightbulbs
- 44ft wide state-of-the-art projector screen
- Matte black dance floor
- Black ceiling
- In house A/V
- Garage parking for guests
- Optional VIP room

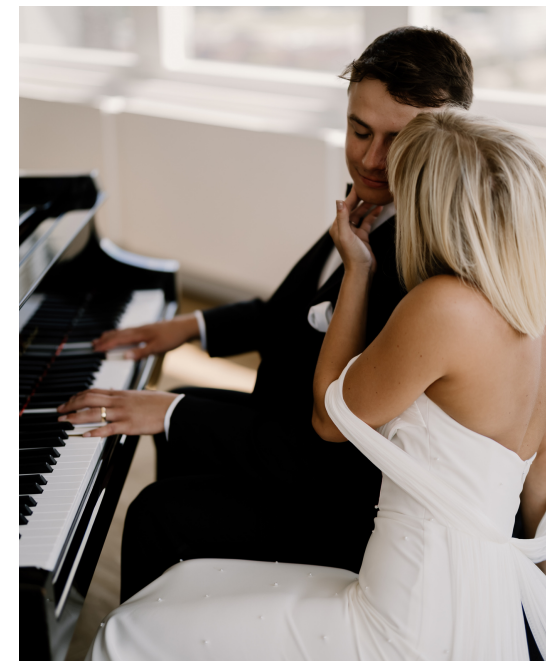


# VENUES

## TOWNSITE 16

Townsite 16 is located on the 16th floor of Townsite Tower, formerly known as "Top of the Tower". It has been completely renovated with a fresh and modern feel.

- Open floor plan
- White ceilings with 6 custom chandeliers
- Modern blonde LVT flooring
- 360 degree views with from the highest occupiable space in Topeka
- Optional baby grand piano
- Garage parking for guests
- Chef Rivera operates from the kitchen on the 16th floor
- Private meeting space also available within Townsite 16
- Optional bridal suites



# OCCUPANCY & PRICING

\*\* Hourly rentals require a 3 hour minimum rental

Venue:		Banquet	Theater	Standing	\$/hr	\$/day
<u>Townsite Avenue Ballroom</u>	Friday & Saturday	600 ppl	600 ppl	800 ppl	\$600	\$5,000
	Thursday & Sunday				\$480	\$4,000
	Monday - Wednesday				\$420	\$3,500
<u>Townsite 16 - ALL</u>	Friday & Saturday	300 ppl	350 ppl	400 ppl	\$400	\$3,000
	Thursday & Sunday				\$320	\$2,400
	Monday - Wednesday				\$280	\$2,100
<u>Townsite 16 - WEST</u>	Friday & Saturday	200 ppl	250 ppl	300 ppl	\$300	\$2,500
	Thursday & Sunday				\$240	\$2,000
	Monday - Wednesday				\$210	\$1,750
<u>Townsite 16 - SE</u>		30 ppl	40 ppl	50 ppl	\$50	\$300
<u>Townsite 16 - NE</u>		25 ppl	35 ppl	45 ppl	\$40	\$250

## Additional meeting rooms:

Townsite Tower Forum Room (Classroom set up)	36 ppl	n/a	n/a	\$40	\$250
Townsite Plaza Meeting Room (Classroom set up)	80 ppl	n/a	n/a	\$40	\$250
Townsite Plaza Commons	200 ppl	250 ppl	300 ppl	\$80	\$500
Townsite Courtyard	600 ppl	600 ppl	1000 ppl	\$300	\$2,500

# EVENT CONSULTATION & SERVICES

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K1 Hospitality can be involved as much or as little as you want in your event at Townsite. From renting just the room to full service, we want your event to be exactly what you prefer.

## Services offered:

- Floor Plans & Room Setup
  - Hard Set - Tables, Chairs, Etc.
  - Soft Set - Table Tops Set and Décor
- Lighting that sets the proper mood with dimmable and color changing lights
- House Music Playlist designed with your event in mind
- House Public Address System (PA) and microphones
- Graphics & Visuals
  - Welcome & directional signage on lobby screens
  - Four 75" portable TVs available for all venues
  - Impressive, state of the art 44' wide x 10' tall projection wall in [Townsite Avenue Ballroom](#)
- Event tear down and clean up by K1 Hospitality allows you to enjoy your event without dreading the post event hangover

## Popular meal options for your event:

- Passed Hors d'oeuvres
  - Appetizer buffet
  - Traditional or specialty buffet
  - Full service plated dinner
  - Boxed lunches
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# EXTRAS/ADD-ONS

## Decor

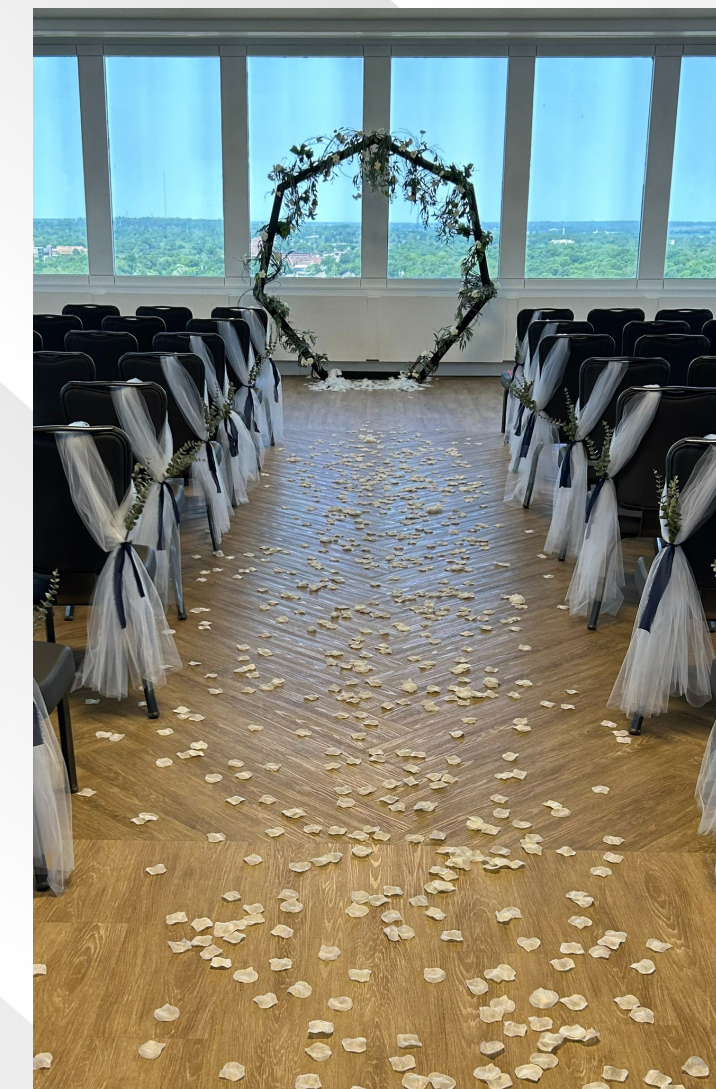
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Boxwood Greenery Backdrop	\$100
Disco Backdrop	\$150
Wooden Archway	\$100
Black Iron Columns (set of 4)	\$50
Mirror Columns (set of 4)	\$50
Lounge Furniture	\$25
Disco Balls (various sizes)	\$25-\$100 per disco ball
Single Cylinder Vase w/ Floating Candle	\$3
Round Mirror	\$1

## Audio/Visual

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Cool Spark Fountains	\$500 (pair)
75" Flat Screen TV	\$75
Microphone & PA	\$25
Stage (up to 8'x20')	\$150
Piano Tuning	\$150
AV Technician	\$150 per hour





**Contacts:**

Inquires & Event Services

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Accounts Payable/Receivable

Lisa Johnson | Business Manager

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portion of photography credits to:  
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